



FITCHBURG CITY CLERK

*Feb 11 2021 1:13 pm*

### WELCOME TO THE FITCHBURG CITY COUNCIL!

This is intended to help you understand the meeting format and assist you with the rules of the Council as they pertain to your participation.

All meetings of the Fitchburg City council are open to the public. This does not mean that the public participates in all aspects of the meeting. It simply means that the meeting itself, including all discussions and votes, is open for public view.

#### Executive Session

The only time a Council meeting can be closed to the public is when the Council votes for Executive Session in order to discuss sensitive matters in private, such as pending litigation. Any votes taken however, must be taken in open session.

#### OPPORTUNITIES FOR THE PUBLIC TO SPEAK DURING A COUNCIL MEETING:

##### Public Forum

The Public Forum occurs immediately following the Pledge of Allegiance. The President will ask if anyone in the audience wishes to speak on any matter appearing on the Agenda. If you wish to address the Council, you must stand and be recognized and follow these rules before speaking:

1. State your name and address.
2. Approach the center table and either stand or sit. This allows you to be seen and heard clearly by everyone in attendance.
3. You may speak only on items appearing on the agenda for no more than (2) minutes. Copies of the agenda are available on the center table prior to the meeting.
4. Please state the petition, order, ordinance, or resolution number to which you refer.

##### Public Hearings

Public hearings are held on various issues such as Special Permits and Zoning changes. The same rules apply with the following exceptions:

1. You must stand and be recognized either “in favor” or “in opposition” when asked by the Council President.
2. You need not refer to the petition number.

If you have any questions or comments either before or after the meeting, any Councillor would be happy to assist you.

Thank you for your interest!

## I. PUBLIC FORUM

The public is invited to participate in the Zoom webinar of

Feb 16, 2021 07:00 PM Eastern Time

Topic: Fitchburg City Council Meeting

Register in advance for the Public Comment/Hearing portion of the Agenda by going to:

[https://us02web.zoom.us/webinar/register/WN\\_EPwLSIy3TFCHA\\_U0pqAp1g](https://us02web.zoom.us/webinar/register/WN_EPwLSIy3TFCHA_U0pqAp1g)

After registering, you will receive a confirmation email containing information about logging in to join the webinar.

Alternatively, comments of not more than two (2) minutes may be sent to the City Clerk's Office by NOON on February 16, 2021 by calling 978-829-1820 or via email at:

[cityclerk@fitchburgma.gov](mailto:cityclerk@fitchburgma.gov).

## II. REPORT OF THE APPOINTMENTS COMMITTEE

### **Appointments Committee Oral Report**

#### **Meeting of February 16, 2020**

#### **Re-Appointments:**

#### **Board of Trustees for the Public Library**

(Term to expire January 2, 2023)

Joanne Huse

Cynthia Jones

#### **Re-Appointments:**

#### **Board of Trustees for the Public Library**

(Term to expire January 2, 2024)

Matt Bruun

Robert Favini

Mary Rice Hurley

James Walsh

#### **Planning Board**

(Term to expire January 1, 2026)

Paula M. Caron

#### **Conservation Commission**

(Term to expire January 1, 2024)

Michael Donnelly

#### **Board of Health**

(Term to expire January 1, 2025)

John Bogdasarian

Ian Murray

(Term to expire January 1, 2023)

Sandra Knipe

#### **Human Rights Commission**

(Term to expire January 1, 2024)

Barbara Nealon

**New Appointments:**

**Board of Trustees for the Public Library**

(Term to expire January 2, 2023)

Derrick Cruz

**Board of Trustees of Public Burial Grounds**

(Term to expire January 28, 2024)

Michelle Antaya Sciabarrasi

**III. REPORT OF COMMITTEE ON RECORDS**

**IV. COMMUNICATION**

His Honor the Mayor

Appointment Letters

**Mayoral Appointments**

1. Vincent Pusateri, II, to be reappointed to the position of City Solicitor, for a one year term to expire January 1, 2022.
2. Ms. Mary E. Cringan, to serve as a Mayoral Appointment on the Fitchburg Retirement Board.

**New Appointment**

Ms. Krista Ford-Rhodes, as a member of the Human Rights Commission, to complete Mr. Adrian Ford's term, to expire May 1, 2022.

**V. REPORTS OF COMMITTEES**

**Economic Development Committee Oral Report**

**Meeting of February 3, 2021**

- 005-21. Fitchburg Planning Board, to amend the Fitchburg Zoning Ordinance by Incorporating the following provisions:
- RC Zoning Amendment
  - Agriculture & Agricultural related activities
  - Farmers Markets
  - Infill Development amendment
  - Accessory Dwelling Units
  - Drive Through Site Plan Review Amendment
  - Sec. 181.53 Signs amendment
  - Multi Family Development
  - Off-Street Parking Amendment

(Phase II Review of Zoning Ordinance (Ordinance 172-2020 (Petition 029-20) and Petition 220-2020): <http://www.ci.fitchburg.ma.us/DocumentCenter/Index/816>)

**Finance Committee**  
**Meeting of January 26, 2021**

- 0012-21. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Massachusetts Executive Office of Energy and Environmental Affairs, Municipal Vulnerability Preparedness Program Action Grant in the approximate amount of \$271,787.00, (TWO HUNDRED SEVENTY-ONE THOUSAND, SEVEN HUNDRED EIGHTY-SEVEN AND 00/100 DOLLARS) for the purpose of said grant, which is to begin the planning and design of green infrastructure stormwater improvements along John Fitch Highway.  
(Be Adopted)
- 013-21. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Massachusetts Department of Environmental Protection Asset Management Grant Program in the approximate amount of \$96, 600.00 (NINETY-SIX THOUSAND, SIX HUNDRED AND 00/100 DOLLARS), for the purpose of said grant, which is to begin the development of a Geographic Information System based asset management program for the Water Department.  
(Be Adopted)
- 014-21. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Massachusetts Executive Office of Energy and Environmental Affairs, Greening the Gateway Cities Municipal Grant Program in the approximate amount of \$20,000.00 (TWENTY THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to plant trees in city parks and rights of way within the designated planting zone.  
(Be Adopted)
- 015-21. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Community Foundation of North Central Massachusetts grant in the approximate amount of \$2,500.00 (TWO THOUSAND, FIVE HUNDRED AND 00/100 DOLLARS) for the purpose of said grant, which is to be used towards wayfinding and informational signage for the Rollstone Hill Trail.  
(Be Adopted)
- 016-21: LOAN ORDER: Appropriate FOUR MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000) to pay costs of the City's SCADA upgrade and Falulah transmission main water projects, as outlined in the enclosed Loan Order.  
(Be Adopted)
- 020-21. Vincent P. Pusateri, II, Esquire, to Convert False alarm notifications fees to a municipal charge lien, as outlined in the enclosed petition.  
(Be Granted)

**Legislative Affairs Committee**  
**Meeting of February 3, 2021**

005-21. Fitchburg Planning Board, to amend the Fitchburg Zoning Ordinance by Incorporating the following provisions:

- RC Zoning Amendment
- Agriculture & Agricultural related activities
- Farmers Markets
- Infill Development amendment
- Accessory Dwelling Units
- Drive Through Site Plan Review Amendment
- Sec. 181.53 Signs amendment
- Multi Family Development
- Off-Street Parking Amendment

Phase II Review of Zoning Ordinance (Ordinance 172-2020 (Petition 029-20) and Petition 220-2020): <http://www.ci.fitchburg.ma.us/DocumentCenter/Index/816>

(Recommend amendments to each section and grant as amended)

**VI. PUBLIC HEARING**

009-21. UNITIL, Fitchburg Gas & Electric Company, for a proposed new pole #8 on McIntire Road, approximately 1470' west of the intersection of Williams Road, as shown on sketch Plan No.3456-L, dated 1/5/2021.

**VII. ORDERS-FINANCE**

021-21. ORDERED THAT: the City of Fitchburg hereby approves the expenditure of funds from the CARES Act, U.S. Department of Housing and Urban Development, CDBG-CV3 Program in the approximate amount of \$235,362.00 (TWO HUNDRED THIRTY-FIVE THOUSAND, THREE HUNDRED SIXTY-TWO AND 00/100 DOLLARS) for the purpose of said grant as follows:

|                                 |              |
|---------------------------------|--------------|
| Homeowner and Renter Assistance | \$115,000.00 |
| Homelessness Services           | 12,000.00    |
| Support for Students            | 80,000.00    |
| Food Insecurity                 | 23,362.00    |

022-21. ORDERED THAT: the City of Fitchburg hereby approves the expenditure of funds from the Massachusetts Emergency Management Agency grant in the approximate amount of \$5,000.00 (FIVE THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to purchase equipment for the city's Community Emergency Response Team (CERT).

## **VIII. ORDERS-OTHER**

- 023-21. ORDER: Authorizing the Mayor to sell the parcel of land at 65 Minneapolis Avenue, Fitchburg, and to execute the deed of conveyance as outlined in the enclosed Order.
- 024-21. ORDER OF NOTICE: Setting the date of a public hearing for the Laying out of a portion of Tibbett Circle as a public street or way.  
(Public Hearing March 16, 2021)  
(Reference Petition #227-19)
- 025-21. ORDER: Laying out a portion of Tibbett Circle as a public way as outlined in the enclosed Order.

## **X. ORDINANCES**

- 026-21. AN ORDINANCE: Amending the Code of the City of Fitchburg, Section 169-24, entitled "Parking Prohibited at All Times", re: Beech Street, as outlined in the enclosed Ordinance.  
(Reference Petition 193-20)  
(First Reading)
- 027-21. AN ORDINANCE: Amending the Code of the City of Fitchburg, Section 169-25, entitled "Parking Prohibited Certain Hours, re: Drury Lane, as outlined in the enclosed Ordinance.  
(Reference Petition 88-20)  
(First Reading)
- 028-21. AN ORDINANCE: Amending the Code of the City of Fitchburg, Section 169-24, entitled "Parking Prohibited at All Times", re: Ellis Street and Kingsbury Street as outlined in the enclosed Ordinance.  
(Reference Petition 88-20)  
(First Reading)
- 029-21. AN ORDINANCE: Amending Chapter 44 of the Code of the City of Fitchburg to cover FY2021, FY2022, FY2023, and adding three positions as outlined in the enclosed Ordinance.  
(First Reading)
- 030-21. AN ORDINANCE: Amending Chapter 44, Section 10 of the Code of the City of Fitchburg: Under Positions Paid Yearly-City Solicitor and Assistant City Solicitor.  
(First Reading)

## **X. ANNOUNCEMENTS**

Next Regular Meeting  
Tuesday, March 2, 7:00 PM