



**CITY OF FITCHBURG  
and  
FITCHBURG PUBLIC SCHOOLS**



**FITCHBURG CITY CLERK**

*Apr 24 2023 2:51 pm*

**CROCKER ELEMENTARY SCHOOL BUILDING COMMITTEE**

MEETING AGENDA  
Wednesday, April 26, 2023  
3:30PM

## Virtual Meeting

Virtual Meeting Link:  
[Click here to join the meeting](#)

1. Call to Order
2. OPM Report (Colliers)
  - a. Introduce Matt Dunn, Senior Construction Representative
  - b. Fontaine Bros. Contract Update
  - c. Project Financial
    - i. Setting up a Finance Sub-Committee
    - ii. Signature of Change Orders
    - iii. Process for Contractor Payment Requisitions
  - d. Construction Activity Update
  - e. Long Lead Items
  - f. Approval of Yankee Materials Testing and Inspection Proposal
3. Designer Update (Saam)
  - a. RFIs and submittals
4. Next Meeting: May 24<sup>th</sup>, 2023
  - a. Committee to hold time to meeting on the 4<sup>th</sup> Wednesday of every month at 3:30pm.
5. Adjournment