

**DRAFT  
CITY OF FITCHBURG  
CONSERVATION COMMISSION**

**MEETING MINUTES  
WEDNESDAY, NOVEMBER 7, 2018**

**COMMISSIONERS IN ATTENDANCE:** Tracey Sarefield, Chair, John Cordio, Mike Donnelly, Harry Karis, John Koutonen, David Streb [6]

**STAFF IN ATTENDANCE:** Mike O'Hara

**CALL TO ORDER:** Meeting called to order at 5:00 p.m. at the Community Development Dept. Conference Room, Fitchburg Municipal Offices, 166 Boulder Drive, Suite 102

RDA - Horizon Christian Fellowship, 119 Alpine Rd.

This was a special meeting of the Commission to continue the discussion from last month's meeting on a Request for Determination of Applicability submitted by Horizon Christian Fellowship, 119 Alpine Rd. for proposed site clearing, trenching for sewer connection to two proposed dwellings & a portion of a driveway in buffer zone.

Present at the site walk & today were Jon Benoit, applicant & Bob Shenk, contractor.

The Commission's Thurs. Nov. 1<sup>st</sup> site walk was re-capped.

Proposed plan with existing & proposed contour lines were reviewed.

Motion made & seconded to issue a Negative Determination of Applicability, subject to the following conditions:

- The erosion and sedimentation controls shown on the plan shall be installed prior to work and serve as the limit of work.
- Best Management Practices shall be used for dewatering, including discharging into a hay bale corral lined with geotextile fabric.
- Spoils from the sewer trench may be used for backfill, but surplus spoils shall not be stockpiled in the buffer zone.
- Organic soils removed from the trench shall be set aside so they can be used on top of the restored trench. The trench shall be restored with winter rye, an erosion control blanket (such as jute matting), or some other suitable means of stabilizing the soil.
- The trench shall be restored to the original grade before the alteration.

Vote in favor.

The signed Negative Determination of Applicability with conditions were given to the applicant\.

Motion made & seconded to adjourn. Vote in favor.

Meeting adjourned: 5:20 p.m.

Next meeting: 11/27/18